



Flag Policy and Procedure (Interim)

CSU Bakersfield Policy

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Responsible Office: Division of Equity,
Inclusion, and
Compliance

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Primary Author: Chief Diversity Officer
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President

General Description

Purpose:

I. Purpose of Policy

The purpose of this policy is to provide guidance on the display of the national, state, and University flag (“Official Flags”).

Policy/Procedure

II. Policy

It is the policy of California State University, Bakersfield (“CSUB”) that the national and state flags are displayed on the campus in accordance with federal and state regulations in accordance with the general protocol outlined below.

The raising and lowering of the national and state flags at CSUB campus is primarily the responsibility of the CSUB Police Department. Overall maintenance of the flags will also be the responsibility of the CSUB Police Department in consultation with the President’s Office. Maintenance of the CSUB flagpoles is the responsibility of facilities.

Generally, the flags will be flown 24 hours a day, 7 days a week with proper lighting. They may be taken down due to inclement weather by order of the University President or the President’s designee or by the direction of the Chief of Police.

A. Bereavement

The lowering of flags to half-staff is done on the occasion of the death of federal or state officials, or by the order of the President of the United States or the Governor of California (U.S.C. Title 4 Chapter 1 Section 7).

Additionally, the CSU Bakersfield president may direct the national and state flag be flown at half-staff for other prominent individuals as the President deems appropriate. In this case, the flag may be flown at half-staff for a single day or from the time of death to interment. The University or campus flag may also be flown, and may be flown at half-staff in a broader number of instances than the national and state flags, upon approval of the University President or their designee.

B. Unusual Circumstances

The CSUB Police Department is responsible for investigating or handling any unusual circumstances, such as unauthorized raising, lowering, theft, or improper use of flags. The installation of flag poles at additional campus locations is authorized only upon approval of the President, on advice from Facilities Management.