



CALIFORNIA STATE UNIVERSITY  
**BAKERSFIELD**

## **PROVOST Direct Reports Professional Development Funding**

CSU Bakersfield Policy

**Document Number:** AA.22.010

**Responsible Office:** Academic Affairs

Provost and Vice

**Primary Author:** President for Academic  
Affairs

**Last Revision Date:** 3/22/2022

**Effective Date:** 3/22/2022

### **General Description**

**Purpose:**

Professional Development is a critical component of CSUB's success. By investing in people, CSUB internally grows its base of talent. For professional development expenses above \$500, the Provost must provide written authorization to his/her direct reports before any professional development expense is incurred.

**Definition:**

A professional development expense would be a workshop or training series designed to enhance an individual's skill or competence. Importantly, regular travel for conference meetings etc. are not included within the scope of this policy.

**Scope:**

Provost's Council and Provost's Direct Reports.

---

### **Policy/Procedure**

For professional development expenses above \$500, the Provost must provide written authorization to his/her direct reports before any professional development expense is incurred.