



Policy Concerning the Use of CSUB's Assessment Management System

CSU Bakersfield Policy

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General Description

Purpose:

Student learning outcomes assessment is a core element of ensuring educational effectiveness and maintain continuous improvement processes. This policy provides clarify regarding the charge and membership of the Campus Assessment Team.

Scope:

All Academic Departments

Policy/Procedure

Senate Resolution 212225 recommended the adoption of the below Policy Concerning the Use of CSUB's Assessment Management System (AMS).

Consistent with CSUB's Principles of the Assessment of Student Learning, the following policies regarding the purpose, access, and maintenance of CSUB's Assessment Management System (e.g. Task Stream) are proposed.

AMS Purpose

The purpose of an Assessment Management System (AMS) is to provide a central repository for planning, managing, and documenting assessment activities at CSU Bakersfield in an effort to ensure educational effectiveness and maintain continuous improvement processes. Appropriate documents for the AMS include annual program reports, program self-studies, course syllabi, assessment plans, assessment rubrics, assessment findings, action plans, and status updates. All assessment data should be summarized to reflect programs, not to identify any individual faculty members or individual students. Therefore, the AMS should not contain any student artifacts, nor should it identify any particular faculty members with assessment results.

AMS Access

Assessment activities are conducted solely for the purpose of program improvement. Therefore, access to the materials contained within the Assessment Management System is restricted to CSUB personnel, and to CSUB's accrediting bodies (e.g. WASC Senior College and University Commission).

AMS Maintenance

CSUB's Assessment Management System is maintained by the Office for Institutional Research, Planning, and Assessment. Faculty Assessment Coordinators work with the Office for Institutional Research, Planning, and Assessment to keep the list of members current for each department or unit.